## **Complaints policy for PBHP UK website**

We take all complaints or concerns about our organisation and services seriously. All complaints are initially handled by Dr Shireen Kassam, Founder and Director. You can make a formal complaint using the <u>contact page</u> on the website or by emailing <u>mailto:plantbasedhealthprofessionals@gmail.com</u>. We aim to acknowledge your complaint within 3 working days with an outline plan for further investigation. All complaints will be dealt with through the procedures outlined in our complaints policy. If you are not satisfied with the response received then we can seek further advice from the <u>Citizens Advice</u> <u>Bureau</u>.

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